

The Herron Galleries at Herron School of
Art + Design

Hindsight

Artwork

Submission

Guidebook

Overview

Traditionally, a graduating cohort would ceremoniously walk across a stage while donning a cap and gown rather than meeting virtually or wearing masks through an unprecedented global pandemic. This homecoming exhibition surveys the work from the classes of 2020 and 2021 that recalls their resilience, growth, and creativity over the past five years since their overshadowed commencement due to COVID-19.

IMPORTANT DATES

- **May 5** – Artwork submissions due.
- **June 9 - 11** – Artwork and Labels Due, must be delivered to Marsh Galleries.
- **June 28nd** – *Hindsight* Opening Reception
4:00PM - 7:00PM
- **October 11th** – Exhibition closes at 5:00 PM.
- **October 13th - 17th** – Artwork deinstallation and collection.

**DIGITAL
SUBMISSION
REQUIREMENTS**

Due May 5 , 2025

Digital Proposal Submission Guidelines

- By **8am May 5th** artist must submit proposal form.
- Multi-element artworks require an illustrated installation plan.
- You may submit **up to three** artworks, but only one is guaranteed to be included in the exhibition. We encourage you to submit pieces of varying dimensions within the specified size limits.

Guidelines

- For each submission (up to 3), you may submit a single artwork or an arrangement/display with multiple elements, as long as the installation fits within the size limits.
- For artworks with multiple elements or proposals featuring more than one piece, submit a JPEG or PDF with installation instructions and/or an illustrated installation plan. *Total space for each submission should still not exceed the 24x24x24.*
 - ◆ Include approximate measurements in the spacing between artworks. Consider spacing in your total space square footage.
- Indicate if you will be shipping your artwork to the galleries. You will receive further instructions after your submission is accepted.
- Your submission must comply with the requirements outlined in this guidebook to be considered for inclusion in the exhibition.

Images, videos, and labels.

- Artists must submit a high-resolution image file and/or a video file(.mov or .mp3), when applicable, for each artwork.
 - ◆ Images/sketches of works in progress are acceptable.
- All image and video files must be labeled to include the artist's last name, title of the work, and year completed. If more than one image of a single work is submitted, please number each file as well.
 - ◆ Example: Last Name-Title-Year-Number.jpg.

Size Requirements

- Your work must not exceed 24 inches in any direction (24H" x 24W" x 24D").
- Works exceeding this size limitation must be approved by The Galleries prior to the drop-off period.

CLICK THIS LINK
TO SUBMIT YOUR
FORM

**PHYSICAL
SUBMISSION
REQUIREMENTS**

Presentation Requirements Checklist

- ❑ Your work must not exceed 24 inches in any direction (24H" x 24W" x 24D").
- ❑ This should be a finished **professional** gallery ready presentation of your work. Artwork **must not** be dropped off wet, or in an unfinished state. All works must to be ready for installation.
- ❑ Wall-mounted works should be ready to hang or include a planned hanging mechanism.
- ❑ All works must be properly labeled when submitted, using labels provided by The Galleries. *See following slide.*
- ❑ Framed artworks must have D-rings or hanging wire. Unframed and unspecified works will be installed in a manner at the discretion of The Galleries.
- ❑ Please ensure that all frames and hardware are securely attached to the artwork.
- ❑ Herron Galleries reserves the right to adjust work that is not physically suitable for installation and may contact the artist to modify the physical state of the work so that it can be safely installed.

Name:	
Title/Year:	
Medium:	
Phone and Email:	

Name:	
Title/Year:	
Medium:	
Phone and Email:	

Name:	
Title/Year:	
Medium:	
Phone and Email:	

Name:	
Title/Year:	
Medium:	
Phone and Email:	

Name:	
Title/Year:	
Medium:	
Phone and Email:	

June 9 - 11, 2025

Deliver your artwork

- Unless mailing, drop-off your artwork at the Marsh Galleries during the hours of 11:00 AM - 5:00 PM - June 9 - 11, 2025.
- All works must be properly labeled when submitted, using labels provided by The Galleries.

Installation Process

- All artwork will be installed under the guidance of the gallery Director, M. Pofahl and with the assistance of Herron staff.
- The Galleries may request that artists install their own work, especially for complex installations or if additional guidance is needed.
- Any special hardware used for installation must be approved by The Galleries prior to drop-off.
- Due to the number of artists and the exhibition's time frame, artist statements cannot be included on gallery labels.

October 13 - 17, 2025

Collect your artwork

- Deinstallation and collection will take place 10/13 - 10/17/2025 11AM - 5PM.
- Only in exceptional circumstances can alternate collection dates/times be arranged with The Galleries.
- Artwork not picked off during the designated days/times will become the possession of the Herron Galleries.
- Please contact us hgallery@iu.edu with any general questions you may have about the *Hindsight* Exhibition.